

Robert J. Pesele

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
MARCH 4, 2014

2014 MAR -3 A 11: 25

TOWN CLERK
EAST HARTFORD

7:00 P.M. Executive Session

REVISED 03-03-14

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
 - A. Youth Services Department: Charter Oak Club
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. February 18, 2014 Executive Session/Marrero
 - B. February 18, 2014 Regular Meeting
 - C. February 24, 2014 Budget Workshop/Fire & Police Departments
 - D. February 26, 2014 Budget Workshop/Inspections& Permits and Board of Education
 - E. March 1, 2014 Budget Workshop
6. COMMUNICATIONS AND PETITIONS
 - A. Resignation of Judith Shanahan from Board of Ethics
7. OLD BUSINESS
8. NEW BUSINESS
 - A. North Central Area Agency on Aging: Grocery Delivery Grant
 - B. Recommendation from Fees Committee re: Lease Renewals
 1. ChildPlan, Inc.
 2. Friends of East Hartford Senior Centers – New to You Thrift Store
 - C. Outdoor Amusement Permit: 2014 Masonicare Quality of Life Walk
 1. Approval of Application
 2. Waiver of Permit Fee
 - D. **Appointments to Boards and Commissions:**
 1. **Emergency Medical Services**
Marylee Hickey; term to expire December 2015
 2. **Public Building Commission**
Marylee Hickey; term to expire December 2018
 - E. **Revised Term Expiration Dates: Commission on Services for Persons with Disabilities**

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. United Technologies Corporation v Town of East Hartford – Tax Appeal
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next regular meeting: March 18, 2014)

To: Marcia A Leclerc, Mayor
CC: Marc Bassos, Youth Services
From: Cephus Nolen Jr., Youth Services
Date: 1/22/2014
Re: Youth Services "Charter Oak Club" (O.A.K. standing for One Act of Kindness) for the February 18th Town Council Agenda.

I would like to request that the Charter Oak Club (O.A.K. standing for One Act of Kindness) be placed on the February 18th, 2014 Town Council Agenda.

The Charter Oak Club is a Youth Services program that is designed to recognize those who offer "One Act of Kindness to others in the East Hartford community.

The recipients of the award will be issued a Charter OAK Club membership t-shirt and a certificate of recognition. The recipients will be recognized at Town Council meeting by the Mayor and representatives of Youth Services and the East Hartford Police Department.

Richard J. Pasch

2014 FEB 24 A 10: 04

TOWN COUNCIL MAJORITY OFFICE

TOWN CLERK
EAST HARTFORD

FEBRUARY 18, 2014

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I.
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon (via telephone)
and Anita D. Morrison

ALSO Scott Chadwick, Corporation Counsel
PRESENT

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:04 p.m.

MOTION By Esther Clarke
seconded by Bill Horan
to go into Executive Session to discuss the personal injury case of
Darien Marrero v. East Hartford Board of Education.
Motion carried 9/0.

MOTION By Esther Clarke
seconded by Bill Horan
to go back to Regular Session.
Motion carried 9/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Bill Horan
to adjourn (7:17 p.m.)
Motion carried 9/0.

Attest 
Richard F. Kehoe
Town Council Chair

Robert J. Rossi

EAST HARTFORD TOWN COUNCIL

2014 FEB 24 A 10:04

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

FEBRUARY 18, 2014

PRESENT Chair Richard F. Kehoe, Majority Leader Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon (via telephone) and Anita D. Morrison

ABSENT Vice Chair William P. Horan, Jr.

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:40 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

AMENDMENTS TO THE AGENDA

MOTION By Barbara Rossi
seconded by Ram Aberasturia
to amend the agenda as follows:

delete item 3.A. Youth Services: Charter Oak Club.
Motion carried 8/0.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Karen Howe, 100 Ridgewood Road, Chair of the Fine Arts Commission, invited the Council to attend the Fiftieth Anniversary of the East Hartford Summer Youth Festival and the establishment of the Fine Arts Commission on Saturday, April 5th at the Marco Polo.

APPROVAL OF MINUTES

February 4, 2014 Regular Meeting

MOTION By Barbara Rossi
seconded by Anita Morrison
to approve the minutes of the February 4, 2014 Regular Meeting.
Motion carried 8/0.

COMMUNICATIONS AND PETITIONS

Responses to Questions Asked of Administration – 63 Woodbridge Avenue

Chair Kehoe stated that the owner of the house at 63 Woodbridge Avenue is current on his property taxes and has secured the house so that there is no danger of collapse or

hazard to the surrounding properties. As such, the property is in compliance with the town's Property Maintenance Code.

Disposition of Town-owned Property Other Than Real Estate – Used Furniture

Chair Kehoe announced that, pursuant to §10-3(c) of the town's Code of Ordinances, the Administration is notifying the Town Council that old furniture from Raymond Library and other locations will be disposed of through public auction.

East Hartford Housing Authority (EHHA) Update

Deb Bouchard, Executive Director, announced that present in the Chamber were Robert Keating, Chair of the EHHA's Board of Commissioners, John Carella, member of the Board of Commissioners, and Kelly McDermott, Senior Manager of Planning and Modernization.

Ms. Bouchard reported that the U. S. Department of Housing and Urban Development (HUD) just recently acknowledged that the EHHA exited out of troubled status. She went on to summarize the accomplishments of EHHA: (1) the negotiation of the sale of King Court; (2) EHHA's new website; (3) a 20-year HUD rent subsidy contract for Veterans Terrace; (4) new policies and trained staff on various programs; (5) monitoring their budget more tightly; (6) reduced expenses through collective bargaining agreements on self-insuring dental coverage and healthcare programs.

Ms. Bouchard stated that the anticipated closing for the sale of King Court is early April 2014 with a selling price of \$3,200,000. The proceeds from the sale of King Court – after repayment of obligated funds – will be split between the State of Connecticut and the Town of East Hartford.

East Hartford Board of Education: Medical Analysis Presentation

Michael Walsh, Finance Director, summarized the reasons why this presentation is necessary – higher medical costs in the current fiscal year will extend into the upcoming budget year. Since the Medical Reserve is depleted, Mr. Walsh stated that more financial resources need to be embedded in the upcoming budget to more closely match the expected medical costs.

Arch Henderson, Todd Goodall, and Deb Testa, representatives from Lockton, the town's outside consultant for the town's and Board of Education's medical accounts, presented charts and graphs concerning the upswing in the medical claims experienced by both the town and the Board. Most of the increase is attributed to the rise of cancer cases and the prescription drugs to combat chronic illnesses like diabetes.

NEW BUSINESS

Refund of Taxes

MOTION By Marc Weinberg

seconded by Barbara Rossi
to refund taxes in the amount of \$7,409.14
pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 8/0.

Bill	Name	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2012-03-0050403	AFD CONSTRUCTION	2004//1N6AA07B04N541953		\$ (105.45)
2011-03-0055020	CAB EAST LLC FORD CREDIT PERSONAL PROPERTY TAX	2009//3MEHM07Z19R612392		\$ (329.65)
2011-03-0055022	CAB EAST LLC FORD CREDIT PERSONAL PROPERTY TAX	2010//2FMDK4KC1ABB20699		\$ (74.88)
2012-01-0008200	CORELOGIC TAX SERVICES LLC	11 BATES DR		\$(2,946.57)
2012-03-0060820	EDDINGS DEBORAH L	1997//JHMBB6248VC004159		\$ (62.77)
2012-04-0082455	EDDINGS DEBORAH L	1993//JN1MS34P0PW302774		\$ (10.98)
2011-03-0062541	FLANAGAN KERRY W	1997//3C3EL55H3VT629596	\$(22.70)	\$ (94.57)
2012-03-0062190	FLANAGAN KERRY W	1997//3C3EL55H3VT629596	\$ (5.27)	\$ (87.80)
2012-03-0062990	GABOURY JEAN L OR GABOURY THERESA Y GUERRETTE RAYNOLD & RINETTE	2006//4YDT30R236G922283		\$ (74.20)
2012-01-0006254	JUERGENS GLORIA OR JUERGENS MARIE	166 JEFFERSON LN		\$ (245.40)
2012-01-0007436	JUERGENS GLORIA OR JUERGENS MARIE	57 MONROE ST		\$(1,888.14)
2012-03-0072145	MARTINEZ MARIA	2011//2T3BF4DV1BW096739		\$ (116.11)
2012-01-0013098	PIERCE ROBERT L	1201 FORBES ST		\$ (50.00)
2012-03-0080070	RIVERA RUTH Y	1998//1HGCG5646WA227391		\$ (15.19)
2012-03-0085697	TOYOTA MOTOR CREDIT CORP	2010//4T1BF3EK3AU044289		\$ (448.06)
2012-03-0085707	TOYOTA MOTOR CREDIT CORP	2010//4T3BA3BB5AU013748		\$ (366.12)
2012-03-0086317	USB LEASING LT	2009//1G6DS57V190140374		\$ (465.28)
		SUBTOTAL	\$(27.97)	\$(7,381.17)
		TOTAL		\$(7409.14)

Appointments and Reappointments to Various Boards and Commissions

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to approve the following appointments:

BEAUTIFICATION COMMISSION

TERM EXPIRES

D Patricia Brynes 57 Garvan Street 12/16

COMMISSION ON SERVICES FOR PERSONS WITH DISABILITIES

D Tanya Marie Rosario 88 Green Manor Drive 12/15
D Marie Beaulier 41 Applegate Lane, #203 12/16
D Michael Brinius 60 Rentschler Street 12/16
D Iris M. Martin 21 Silver Lane, B-1 12/16

COMMISSION ON AGING

D Edmond Laliberte 61 Shadycrest Drive 12/16
D Jacqueline Pencz 86 Shawnee Road 12/16

HISTORIC DISTRICT COMMISSION

Alternate

D Theresa Goudreau 51 Naubuc Avenue 12/18

ECONOMIC DEVELOPMENT COMMISSION

D Susan Skowronek 84 Syracuse Drive 12/16
D Devorah Johnson 26 Westview Drive 12/16

EMERGENCY MEDICAL SERVICES

D Catherine Condio 19 Blinn Street 12/15
D Dorese Roberts 1454 Silver Lane 12/15

FINE ARTS COMMISSION

D Maureen Rodgers 1909 Main Street 12/18
D Elizabeth Russell 118 Oak Street 12/18

INLAND-WETLANDS/ENVIRONMENT COMMISSION

D Richard Rivera 11 Hills Street 12/17

INSURANCE COMMITTEE

D Paul Sousa 56 Columbus Street 12/17

LIBRARY COMMISSION

D Rose Tavtigian 93 Chapel Street 12/16

PATRIOTIC COMMISSION

D Margaret A. Byrnes 57 Garvan Street 12/16
D Gregory K. Simms, Jr. 245 Hollister Drive 12/16

One Year Appointments

VFW Edward Dettore 54 Garden Street
VET AFFRS Paul Barry 23 Candlewood Drive

PENSION & RETIREE BENEFIT BOARD

D Frank Vignati, Jr. 87 Kingston Drive 12/17

PERSONNEL APPEALS BOARD

Alternate

D Robert Keating 15 Knollwood Road 12/16

PROPERTY MAINTENANCE CODE BOARD OF APPEALS

D Mary E. Korngiebel 111 Cannon Road 12/18

REDEVELOPMENT AGENCY

D Gerald Maine 42 Phillips Farm Road 12/18

ZONING BOARD OF APPEALS

Alternate

D Eddie Camejo 46 Columbus Street 12/18

Motion carried 8/0.

MOTION By Anita Morrison
seconded by Esther Clarke
to approve the following appointments:

BEAUTIFICATION COMMISSION

R Patricia Perron 64 Oxford Drive 12/16

FINE ARTS COMMISSION

R Gay Suzanne Lowell 12 Holly Road 12/14

INSURANCE COMMISSION

R Melodie Wilson 272 Goodwin Street 12/14

ZONING BOARD OF APPEALS

R Timothy Siggia 145 Arbutus Street 12/18

BEAUTIFICATION COMMISSION

Elaine Dube 80 Salem Road 12/16

BOARD OF ASSESSMENT APPEALS

R Travis Simpson 119 Naubuc Avenue 12/16

BUILDING BOARD OF APPEALS

R Robert J. Damaschi 11 Hartz Lane 12/18

Motion carried 8/0.

MOTION By Esther Clarke
seconded by Anita Morrison
to approve the following appointments:

COMMISSION ON SERVICES FOR PERSONS WITH DISABILITIES

R Peter Gero 132 Sandra Drive 12/16

R Bernard Corona 27 Winding Lane 12/16

ECONOMIC DEVELOPMENT COMMISSION

R Frank Collins, Jr. 64 Phillips Farm Road 12/16

BOARD OF ETHICS

Alternate

R Stephen Roczynski 25 Cree Road 12/18

FINE ARTS COMMISSION

R Prescille Yamamoto 235 East River Drive 12/18

R Florence Schroeter 55 Olmsted Street 12/18

HISTORIC DISTRICT COMMISSION

R Travis Simpson 119 Naubuc Avenue 12/18

R Jeffrey Cummings 641 Hills Street 12/18

INLAND-WETLANDS/ENVIRONMENT COMMISSION

R John G. Morrison 47 Woodbridge Avenue 12/17

Motion carried 8/0.

MOTION By Anita Morrison
seconded by Esther Clarke
to **approve** the following appointments:

PATRIOTIC COMMISSION

R Charles Clarke 197 Langford Lane 12/16

One Year Appointments

DAV Bernard A. Corona 27 Winding Lane

PENSION & RETIREE BENEFIT BOARD

R Robert J. Damaschi, Sr. 11 Hartz Lane 12/17

PERSONNEL APPEALS BOARD

R Thomas A. Ogar, Esq. 178 Burnside Avenue 12/16

PLANNING AND ZONING COMMISSION

R Paul Roczynski 244 Handel Road 12/18

R Travis Simpson 119 Naubuc Avenue 12/18

PROPERTY MAINTENANCE CODE BOARD OF APPEALS

R Travis J. Simpson 119 Naubuc Avenue 12/18

Motion carried 8/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

Darien Marrero v East Hartford Board of Education

MOTION By Barbara Rossi

seconded by Ram Aberasturia
to **accept** the recommendation of Corporation Counsel to settle
the pending claim of Darien Marrero v East Hartford Board of
Education for a total sum of \$6,000.00.
Motion carried 8/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc (1) the 2014-2015 recommended budget will be distributed by Friday, February 21st, per Charter requirement, both in hard copy and electronic format; (2) Firehouse #5 on Brewer Street has received a Gold Certification – the first firehouse in the state of Connecticut to obtain a Gold LEED certification; (3) was a guest lecturer at St. Joseph's College speaking on Women in Leadership Roles; (4) Read Across America will be celebrated on March 3rd at Raymond Library – Susan Hansen, Library Director, will hold all-day programs in recognition of this event; (5) Jason Pannone, the Library's Reference Librarian and Cultural Assets Manager has been selected by Bowker Magazine for Libraries to contribute to its 23rd edition; and (6) more salt has been made available to the town for use on town roads.

Ram Aberasturia wished his father, Roberto L. Aberasturia, a Happy 72nd Birthday, on February 20th.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Ram Aberasturia
 to **adjourn** (10:40 p.m.).
 Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be on March 4th.

Attest Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK

Robert J. Poark

2014 FEB 27 A 10:55

TOWN COUNCIL CHAMBERS
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

FEBRUARY 24, 2014

BUDGET WORKSHOP/POLICE and FIRE DEPARTMENTS

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D. Morrison

ALSO Mayor Marcia A. Leclerc and Finance Director Michael P. Walsh
PRESENT Fire Chief John Oates
Assistant Fire Chiefs William Perez and Matthew McCarthy
Chief of Police Scott Sansom
Deputy Chief of Police Beau Thurnauer
Lieutenant Ricardo Soto

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:49 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381 after which he led the Town Council in the Pledge of Allegiance. Mayor Leclerc addressed the Council on her recommended budget for the Police and Fire Departments, as well as the budget in general. Chair Kehoe provided an overview of the Council's review of the Mayor's proposed budget, which will culminate in a projected adoption of the budget on March 11, 2014.

The Council reviewed the following departments' 2014-2015 budgets:

Fire Department: (7:00 p.m.)

Fire Chief Oates presented an overview of his department's budget and answered questions from the Councillors.

Police Department: (9:00 p.m.)

Chief of Police Scott Sansom presented an overview of his department's budget and answered questions from the Councillors.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Bill Horan
to **adjourn** (10:30 p.m.).
Motion carried 9/0.

Attest

Richard F. Kehoe
Richard F. Kehoe
Town Council Chair

Robert J. Pasak

2014 MAR -3 A 11: 26

TOWN COUNCIL CHAMBER
EAST HARTFORD, CONNECTICUT

TOWN CLERK
EAST HARTFORD

FEBRUARY 26, 2014

BUDGET WORKSHOP/ INSPECTIONS & PERMITS, BOARD OF EDUCATION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I.
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D.
Morrison

ALSO Nathan Quesnel, Superintendent of Schools
PRESENT Debbie Kaprove, Assistant Superintendent of Schools
Paul Mainuli, Director of Business Services
Anne Marie Mancini, Assistant Superintendent
Guy Collins, Supervisor, Information Technology
Al Costa, Director of Facilities
Sharon Bremner, Director of Pupil Personnel Services
Christopher Wethje, Human Resources, East Hartford Public Schools
Jeffrey Currey, Chair, Board of Education
Members of the Board of Education: Tom Rupp, Tyron Harris, Stephanie Watkins
and Valerie Scheer
Gregg Grew, Director, Inspections & Permits Department

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:42 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381, after which he led the Town Council in the Pledge of Allegiance. The Chair mentioned that he attended the announcement of UTC's \$500M investment in Connecticut which includes a new 500,000 square foot world headquarters and engineering facilities and a 100,000 square foot addition to the research center.

Director of Inspections & Permits Gregg Grew (7:45 p.m.) presented his proposed budget for fiscal year 2014-2015 and answered questions from the Council.

Chair of the East Hartford Board of Education Jeff Currey (8:26 p.m.), reviewed the Board's proposed 2014-2015 fiscal year budget with the Town Council.

Superintendent of Schools Nathan Quesnel and school staff (8:26 p.m.) provided an overview of the operations of the East Hartford Board of Education.

MOTION By Esther Clarke
seconded by Bill Horan
to **adjourn** (9:30p.m.).
Motion carried 9/0.

Attest *Richard F. Kehoe*
Richard F. Kehoe *At*
Town Council Chair

Robert J. Pasek

2014 MAR -3 A 11: 26

TOWN COUNCIL CHAMBERS
EAST HARTFORD CONNECTICUT

TOWN CLERK
EAST HARTFORD

MARCH 1, 2014

BUDGET WORKSHOP

PRESENT Chair Richard F. Kehoe, Majority Leader Barbara-Ann Rossi, Minority Leader
Esther B. Clarke, Councillors Marc Weinberg, Linda A. Russo, Ram Aberasturia,
Patricia Harmon and Anita D. Morrison

ABSENT Vice Chair William P. Horan, Jr.

ALSO Mayor Marcia A. Leclerc
PRESENT Finance Director Michael Walsh

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:34 a.m. He announced the exit locations in accordance with Connecticut General Statutes §29-38, after which he led the Council in the Pledge of Allegiance. The Council reviewed the 2014-2015 budgets for the following departments and Boards and Commissions:

Town Treasurer	Joseph Carlson
Town Council	Rich Kehoe
Town Clerk	Robert Pasek
Selectmen	
Probate Court	Peter Alter
Registrars of Voters	Judi Shanahan, Mary Mourey

Finance

Administration	Mike Walsh
Accounts and Control	
Information Technology	
Purchasing	
Assessor	
Revenue and Collections	
Employee Benefits	
Risk Management	
Debt Services	
Contingency	
Capital Improvements	

Five Year Capital Improvement Plan

Summary
Project Narratives

Finance
Public Works
Parks and Recreation
Fire Department
Police Department
Public Library
Other Departments

Boards and Commissions

Beautification Commission (Pat Sirois, Mary Mourey)
Patriotic Commission
Board of Assessment Appeals
Human Rights Commission
Library Commission (Gloria Visgilio-Lupi)
Public Building Commission
Pension and Retirees Benefit Board
Comm. on Services for Persons w/Disabilities Board of Ethics
Inland/ Wetlands/Environment Commission
Personnel Board of Appeals
Emergency Medical Commission
Zoning Board of Appeals
Fine Arts Commission
Commission on Aging

At this point, the Council recessed for lunch at 12:23 p.m. and reconvened at 1:00 p.m.

Executive

Office of the Mayor
Corporation Counsel
Human Resources
Public Library
Youth Services
Marcia Leclerc
Scott Chadwick
Santiago Malave
Susan Hansen
Cephus Nolen

Development

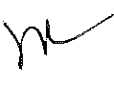
Administration
Redevelopment Agency
Eileen Buckheit
Economic Development Commission
Planning & Zoning Commission
Grants Administration

The meeting was recessed at 2:30 p.m.

Attest Richard F. Kehoe
Richard F. Kehoe At
Town Council Chair



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 25th 2014
TO: Richard F. Kehoe
FROM: Mayor Marcia A. Leclerc 
RE: COMMUNICATION- Resignation

Attached is the resignation letter from Judy Shanahan who has resigned from the Ethics Commission.

Please place this resignation on the agenda for March 4, 2014.

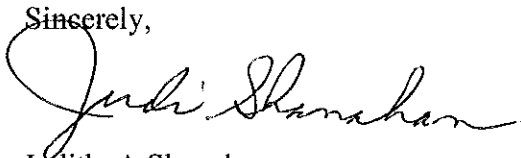
Thank you

February 20, 2014

Dear Mayor Leclerc,

With regrets, I am submitting my resignation from the Ethics Commission.

Sincerely,

A handwritten signature in cursive script that reads "Judith A. Shanahan". The signature is written in black ink and is positioned above the printed name.

Judith A Shanahan

cc: Robert Pasek, Town Clerk



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: February 25th 2014
TO: Richard F. Kehoe
FROM: Mayor Marcia A. Leclerc
RE: RESOLUTION: Grocery Delivery Grant (NCAAA)

The Grants Administration Office is requesting authorization to apply for grant funds through the North Central Area Agency on Aging (NCAAA). The grant monies will be applied to continue the Town's Grocery Delivery Program for seniors. The Grocery Delivery Program has operated for the past nine years providing homebound residents with grocery delivery service. Seniors pay for their groceries and the grant funding pays for the cost of delivery.

Attached is a memo from Paul O'Sullivan Grants Administrator with further information and a Resolution that requires Town Council approval to allow him to move forward and apply for these funds.

Please place this information on the agenda for March 4, 2014. Thank you

C: M. Walsh, Finance Director
P. O'Sullivan, Grants Administrator

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 4th day of March, 2014.

RESOLUTION

That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized and directed to file an application on forms prescribed by the North Central Area Agency on Aging, Inc. for financial assistance in an amount not to exceed \$3,000 and upon approval of said request to enter into and execute a funding agreement and any amendments as may be required with the North Central Area Agency on Aging, Inc. for the purposes of administering a grocery delivery to elderly residents program.

Signed: _____
Angela M. Attenello, Council Clerk

Date: _____

seal

Memorandum

To: Mayor Marcia A. Leclerc
CC: Eileen Buckheit, Ted Fravel
From: Paul O'Sullivan *SMC*
Date: 2/21/2014
Re: Referral to Council – Authorizing Resolution
Grocery Delivery Grant (NCAAA)

The North Central Area Agency on Aging (NCAAA) is a regional agency which grants federal dollars to programs benefiting the older adult population. They have granted East Hartford various amounts for many senior citizen programs since 1992. This year we intend to apply for \$3,000 to continue funding the Grocery Delivery Program. The grant application deadline is March 14, 2014 for the program year which begins on October 1, 2014.

The Grocery Delivery Program has operated for the past nine years by providing homebound residents with grocery delivery service. Seniors pay for their groceries, and the grant funding pays for the cost of the delivery. Approximately 570 deliveries will be provided to East Hartford seniors if the full amount of our request is approved. Matching funds will be supported by Town of East Hartford Grocery Assistance account (S4923).

The attached Resolution will authorize you as Mayor to make application and execute all documents associated with this grant. I respectfully request that this resolution be included on the Town Council agenda for the March 4, 2014 meeting.

Walter J. Peck

2014 FEB 20 A 10: 06

TOWN CLERK
EAST HARTFORD

TOWN COUNCIL MAJORITY OFFICE

FEES COMMITTEE

FEBRUARY 18, 2014

PRESENT Marc Weinberg, Temporary Chair; Councillor Ram Aberasturia

ABSENT Councillor Patricia Harmon

ALSO Marcia Leclerc, Mayor

PRESENT Paul O'Sullivan, Grants Administrator

CALL TO ORDER

Temporary Chair Weinberg called the meeting to order at 6:01 p.m.

NOMINATION OF OFFICERS

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to nominate **Marc Weinberg as Chair**
of the Fees Committee.
Motion carried 2/0.

MOTION By Marc Weinberg
seconded by Ram Aberasturia
to nominate **Ram Aberasturia as Secretary**
of the Fees Committee.
Motion carried 2/0.

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **adopt Robert's Rules of Order** as the rules that shall govern
parliamentary procedure at all subcommittee meetings, with the exception
that (1) the Chair shall not be required to restate the motion of any
Council member unless requested by another Councillor, or when in the
discretion of the Chair, such restatement is necessary to avoid any
confusion as to the motion; and (2) where such rules are in conflict with
the provisions of the State Statutes, the Town Charter, or Town
Ordinances.
Motion carried 2/0.

ESTABLISHMENT OF MEETING DATES

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to hold meetings at the call of the Chair.
Motion carried 2/0.

STORAGE OF RECORDS

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to store records in the Town Council office.
Motion carried 2/0.

APPROVAL OF MINUTES

June 4, 2013

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to approve the minutes of the June 4, 2013 Fees Committee meeting.
Motion carried 2/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Lease Renewals:

ChildPlan, Inc.

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to recommend to the Town Council the renewal of the lease for
East Hartford ChildPlan, Inc. commencing April 1, 2014 through
March 31, 2017 for 672 square feet of space located in the East
Hartford Cultural Community Center at the current rate of \$2.25 per
square foot.
Motion carried 2/0.

Friends of the East Hartford Senior Centers Lease

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to recommend to the Town Council the renewal of the lease

for the "New to You" thrift store, which occupies 2,408 square feet in four rooms at the McCartin School, run by the Friends of the East Hartford Senior Centers, Inc., for three years, beginning on March 1, 2014 and ending on February 28, 2017, for one (1) dollar per year, payable in a one dollar annual installment, with no charge for utilities:
Motion carried 2/0.

ADJOURNMENT

MOTION By Ram Aberasturia
 seconded by Marc Weinberg
 to adjourn (6:14 p.m.).
 Motion carried 2/0.

cc: Town Council
 Mayor Leclerc
 Paul O'Sullivan, Grants Administrator
 Rich Gentile, Assistant Corporation Counsel

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

31 School Street
East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

SCOTT M. SANSOM
CHIEF OF POLICE

www.easthartfordct.gov

February 11, 2014

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"2014 Masonicare Quality of Life Walk"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by **The Masonic Charity Foundation of Connecticut by its Director of Development, Patricia L. Morgan**. The applicant seeks to conduct a walk to promote health and wellness to be held in **Great River Park**. Information booths and food will be on hand as well as music provided by a disc jockey, on **Saturday, May 17, 2014** from approximately **8:30 AM – 12:30 PM** with music from **9 AM – 12 PM**.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this is an event sponsored by a charitable organization.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Office of Corporation Counsel** states it has no issues with this application and that the applicant will need to provide the names of the Officers and Directors of the Foundation.

The **Health, Fire and Parks & Recreation Departments** approve the application as submitted.

The **Public Works Department** recommends the application be approved with the following conditions:

- The applicant shall coordinate the event with Riverfront Recapture.
- The Masonicare Quality of Life Walk route shall be contained entirely within Great River Park with no impact to East River Drive or other surrounding streets.
- The property owners at 300 East River Drive and 411 Founders Plaza shall be contacted prior to the use of their parking facilities.

The **Risk Management Department** states that Masonic Charity Foundation of Connecticut will need to provide a Certificate of Liability Insurance in the amount of one (1) million limits for general liability. They must also endorse the policy to add the MDC, Riverfront Recapture, the Town of East Hartford and its officials, employees

and volunteers as additional insured. The policy will need to be reviewed and approved prior to the event.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink that reads "Scott M. Sansom". The signature is written in a cursive style with a long horizontal stroke at the end. Below the signature, the number "001" is written in a small font.

Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclere
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event: 2014 Masonicare Quality of Life Walk

2. Date(s) of Event: Saturday, May 17, 2014

3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):
Patricia L. Morgan, Director of Development
The Masonic Charity Foundation of Connecticut
239 Woodbine Rd., Colchester, CT 06415
203-679-5572 (w)
860-537-3408 (H)

4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.

The Masonic Charity Foundation of Connecticut
74 Cheshire Road
P.O. Box 70
Wallingford, CT 06492

5. List the location of the proposed amusement: (Name of facility and address)

Great River Park, 301 East River Drive, East Hartford, CT

6. List the dates and hours of operation for each day (if location changes on a particular day, please list): 06106

May 17, 2014, 8:30 am - 12:30 p.m.

7. Provide a detailed description of the proposed amusement:

The walk will benefit the patients of Masonicare Home Health Hospice, Masonicare Health Center and Masonicare at Newtown. The event will also promote wellness and healthy living. The proposed schedule is as follows: 8:30 AM - 10:00 AM Walker check-in, 9:45 am - Opening Ceremonies 10:00 am - 11:30 AM WALK 10:15 am - 12:00 PM Boxed lunches in the Amphitheatre.

8. Will music or other entertainment be provided wholly or partially outdoors?

Yes No

a. IF 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? A DJ will provide music between the hours of 9AM and noon.

9. What is the expected age group(s) of participants?

The walk is open to all ages. The majority of our walkers are between 25 and 45 years of age.

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time/ day / date and anticipated attendance for each.)

our goal is to have 500 walkers

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

Minimal

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Minimal

c. Parking plan on site & impact on surrounding / supporting streets:

Great River Park; Red Thread, 300 East River Drive, East Hartford (we are approaching Red Thread); 411 Founders Plaza it needed.

d. Noise impact on neighborhood:

Minimal

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Metropolitan District Commission

f. List expected general disruption to neighborhood's normal life and activities:

Increased traffic on road and in park.

g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Complete access into park and entertainment venue

b. Provisions for notification of proper authorities in the case of an emergency:

Doctors on site

c. Any provision for on-site emergency medical services:

Doctors on site

d. Crowd control plan:

N/A

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Metropolitan District Commission and volunteers

f. Provision of sanitary facilities:

will ensure no trash is left on the grounds
on-site

13. Will food be provided, served, or sold on site:

Food available Yes No AND contact has been made with the East Hartford Health

Department Yes No.

will be contacting East Hartford Health Department shortly. Finalizing Food Plans.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

Yes No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Patricia L. Morgan

(Legal Name of Applicant)

Patricia L. Morgan

(Applicant Signature)

Patricia L. Morgan

(Printed Name)

1/29/14

(Date Signed)

The Masonic Charity Foundation
(Capacity in which signing) of CT

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO N/A

Certificate of Alcohol Liability Included:

YES

NO N/A

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO

Received By:

Carol A. Jank

Employee Number:

9019

Date & Time Signed:

1-29-14

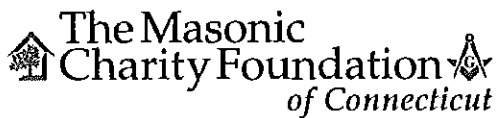
11 : 06 AM ~~PM~~

Time remaining before event:

30⁺

days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



74 Cheshire Road
P.O. Box 70
Wallingford, CT 06492

Tel: 203-679-5555

Fax: 203-679-5545

February 7, 2014 Toll-free: 800-562-3952

www.masonicare.org

To Whom It May Concern,

The Masonic Charity Foundation of Connecticut has submitted an Outdoor Amusement Permit Application for our upcoming Masonicare Quality of Life Walk scheduled to be held on Saturday, May 17, 2014.

Please accept this addendum to our application listing The Masonic Charity Foundation of Connecticut's 2013-2014 Board of Directors and Officer.

- J. Arthur Carbonaro, Chairman
- Robert F. Polito, Vice Chairman
- Martin L. Rudnick, Secretary
- Lyman J. McWain, Treasurer
- Steven Allinson
- Janet S. Berry
- Michael B. Dodge
- Robert G. Dunbar
- Christopher J. Earle
- William L. Greene
- Sidney Hardee
- Thomas Knowlton
- Bonnie McWain
- Theodore J. Nelson
- Randy Stevens
- Gregory J. Wentworth
- Gregory K. Whitehouse
- Jennifer A. King, Executive Director
- Stephen B. McPherson, President & CEO and Asst. Secretary
- Scott Thelen, CFO & Assistant Treasurer

Thank you.

Sincerely,

Patricia L. Morgan
Director of Development
The Masonic Charity Foundation of Connecticut

Masonicare
Health Center

Masonicare
at
Ashlar Village

Masonicare
Home Health & Hospice
Masonicare Partners
Home Health & Hospice
Masonicare at Home

Masonicare
at
Newtown

Masonicare
Primary Care Physicians
Masonicare
Behavioral Health

The Masonic
Charity Foundation
of Connecticut

Fee Waiver Request

Frank, Carol

From: Morgan, Patricia <PMorgan@Masonicare.org>
Sent: Wednesday, January 29, 2014 11:02 AM
To: Frank, Carol
Subject: 2014 Masonicare Quality of Life Walk

Dear Ms. Frank,

Thank you for the opportunity to submit the Outdoor Amusement Permit Application for our 2014 Masonicare Quality of Life Walk fundraiser. The event is scheduled for Saturday, May 17, 2014 at Great River Park in East Hartford. Proceeds from the Quality of Life Walk will provide for the special needs of patients and residents of Masonicare when there is no other funding source. As a not-for-profit organization, we kindly ask that the permit fee be waived for this event.

Thank you for your consideration.

Sincerely,

Pat Morgan

Patricia L. Morgan, CFRE
Director of Development
The Masonic Charity Foundation of Connecticut, Inc.
An Affiliate of Masonicare
P.O. Box 70
Wallingford, Connecticut 06492
203.679.5572 (phone)
203.679.5545 (fax)
pmorgan@masonicare.org

You can improve the quality of life for a Masonicare resident or patient in need. Visit our [website](#) today to find out how.

Fire Dept review



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 17, 2014**
Event: **2014 Masonicare Quality of Life Walk**
Applicant: **The Masonic Charity Foundation of Connecticut by Patricia L. Morgan, its Director of Development**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief
Signature

02-10-2014
Date

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **May 17, 2014**

Event: **2014 Masonicare Quality of Life Walk**

Applicant: **The Masonic Charity Foundation of Connecticut by Patricia L. Morgan, its Director of Development**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel
- Anticipated Cost(s) if known \$ _____


Signature

1/30/14
Date

Comments:

Parks & Rec Review



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: May 17, 2014

Event: 2014 Masonicare Quality of Life Walk

Applicant: The Masonic Charity Foundation of Connecticut by Patricia L. Morgan, its Director of Development

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Anticipated Cost(s) if known \$ _____

Signature JLH Date 2/11/14

Comments:

Frank, Carol

From: Milkove, Theresa
Sent: Thursday, February 06, 2014 12:32 PM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: 2014 Masonicare Quality of Life Walk

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend that the application be approved subject to the following conditions:

1. The applicant shall coordinate the event with Riverfront Recapture.
2. The Masonicare Quality of Life Walk route shall be contained entirely within Great River Park with no impact to East River Drive or other surrounding streets.
3. The property owners at 300 East River Drive and 411 Founders Plaza shall be contacted prior to the use of their parking facilities.

There is no anticipated cost to the Department for this event.

Tess Milkove, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone 860 291 7365
Fax (860) 291-7370

From: Bockus, Tim
Sent: Thursday, February 06, 2014 12:26 PM
To: Milkove, Theresa
Subject: FW: 2014 Masonicare Quality of Life Walk

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, January 29, 2014 11:40
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim
Subject: 2014 Masonicare Quality of Life Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, February 13, 2014. Thank you.

Frank, Carol

From: Gentile, Richard
Sent: Thursday, February 06, 2014 11:45 AM
To: Frank, Carol
Subject: RE: 2014 Masonicare Quality of Life Walk

Generally fine. #4 of the application requires the names of the Officers and Directors of the Foundation. These can be provided through a letter signed by the applicant.

From: Frank, Carol
Sent: Wednesday, January 29, 2014 11:40
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim
Subject: 2014 Masonicare Quality of Life Walk

Good morning all.

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If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Bennett, Cindy
Sent: Wednesday, January 29, 2014 11:55 AM
To: Frank, Carol
Subject: RE: 2014 Masonicare Quality of Life Walk

Hi Carol-we will need a certificate of liability insurance showing a 1 million dollar general liability insurance. The policy must be endorsed to name the Town of east Hartford, riverfront recapture and the MDDC as additional insured's. When an event is held at great river park, more entities then just the Town need to be named as an additional insured. Thanks and forward the certificate once it comes in.

From: Frank, Carol
Sent: Wednesday, January 29, 2014 11:40 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Horan, Denise; Leclerc, Marcia; O'Connell, Michael; Perez, William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer, Beau; Uhrig, Jim
Subject: 2014 Masonicare Quality of Life Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

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If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Support Services Bureau
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

CERTIFICATE OF INSURANCE

ISSUE DATE:
2/4/14

CONSULTANT

Michael Maglaras & Company
Executive Offices: 237 Hillside Road
Ashford, Connecticut 06278

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHT UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

Masonicare Corporation
P.O. Box 70
Wallingford, CT 06492

COMPANIES AFFORDING COVERAGE

COMPANY A Keystone Indemnity Company, Ltd.

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS
GENERAL LIABILITY					
A	Commercial General Liability <input checked="" type="checkbox"/> Claims Made <input type="checkbox"/> Occur. Owner's & Contractor's Prot.	#001-14-KEY	10/1/13	10/1/14	GENERAL AGGREGATE \$6,000,000 PRODUCTS COMP/OP AGG. \$6,000,000 PERSONAL & ADV. INJURY \$2,000,000 EACH OCCURRENCE \$2,000,000 FIRE DAMAGE (any 1 fire) \$50,000 MED. EXPENSE (any 1 person) \$5,000
AUTO LIABILITY					
	<input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos		NOT APPLICABLE		Combined Single Limited Bodily Injury (Per Person) Bodily Injury (Per Accident) Property Damage
EXCESS LIABILITY					
			NOT APPLICABLE		Each Occurrence Aggregate
WORKERS' COMPENSATION & EMPLOYERS' LIABILITY					
			NOT APPLICABLE		<input type="checkbox"/> Statutory Limits Each Accident Disease-Policy Limit Disease-Each Employee
OTHER					
	Long-Term Care Medical Professional Liability		NOT APPLICABLE		

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Evidence of general liability insurance coverage is hereby provided to the following on behalf of the Insured: Town of East Hartford, City of Hartford, Red Thread, 300 East River Drive, East Hartford, CT, Riverfront Recapture, and the Metropolitan District Commission, with respect to the Masonicare Quality of Life Walk to be held on May 17, 2014 at Great River Park in East Hartford, CT. It is agreed and understood that these Certificate Holders are hereby named as Additional Insureds but only as their interests may appear. It is further agreed and understood that the limits of liability noted above are shared among Masonicare Corporation, Masonicare Health Center, their affiliates, subsidiaries, and all employees.

CERTIFICATE HOLDER

(See Description)

CANCELLATION

Should any of the above described policies be canceled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

AUTHORIZED REPRESENTATIVE



COI Approval

Frank, Carol

From: Bennett, Cindy
Sent: Monday, February 10, 2014 2:11 PM
To: Frank, Carol
Subject: RE: 2014 Masonicare Quality of Life Walk

Yes this is acceptable Carol

From: Frank, Carol
Sent: Monday, February 10, 2014 2:10 PM
To: Bennett, Cindy
Subject: 2014 Masonicare Quality of Life Walk

Hi Cindy,

Attached please find the COI in connection with the above captioned outdoor event. Hope it's satisfactory.

Carol

Frank, Carol

From: DeMaine, Michael
Sent: Monday, February 03, 2014 10:14 AM
To: Frank, Carol
Subject: Re: 2014 Masonicare Quality of Life Walk

Carol,
Looks good extra attention on calendar.

Sent from my iPhone

> On Feb 3, 2014, at 10:11 AM, "Frank, Carol" <CFrank@easthartfordct.gov> wrote:

>
>
>
>
>
>

> From: Frank, Carol
> Sent: Wednesday, January 29, 2014 11:40 AM
> To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
> Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard;
> Grew, Greg; Horan, Denise; Leclerc, Marcia; O'Connell, Michael; Perez,
> William; Rosa, Kenneth; Sansom, Scott; Stokes, Gloria; Thurnauer,
> Beau; Uhrig, Jim
> Subject: 2014 Masonicare Quality of Life Walk

>
>
>

> Good morning all.

>
>
>

> Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

>
>
>

> Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, February 13, 2014. Thank you.

>
>
>

> If you should have any questions, please feel free to contact me.

>
>
>

> Regards,

>

Frank, Carol

From: Grew, Greg
Sent: Wednesday, January 29, 2014 11:46 AM
To: Frank, Carol
Subject: RE: 2014 Masonicare Quality of Life Walk

Per 5-3 my approval is not required. Permits may be required for tents or electrical if needed.

Greg
Milton Gregory Grew, AIA
Director of Dept. of Inspections & Permits
Town of East Hartford, CT
T 860-291-7345 M 860-874-8034

Sent from Verizon Wireless 4G LTE Tablet

----- Original message -----

From: "Frank, Carol" <CFrank@easthartfordct.gov>
Date: 01/29/2014 11:39 AM (GMT-05:00)
To: "Bockus, Tim" <Tbockus@easthartfordct.gov>, "Cordier, James" <jcordier@easthartfordct.gov>, "Fravel, Theodore" <tfravel@easthartfordct.gov>, "Oates, John" <Joates@easthartfordct.gov>
Cc: "Bennett, Cindy" <CBennett@easthartfordct.gov>, "Cohen, Bruce" <BCohen@easthartfordct.gov>, "DeMaine, Michael" <Mdemaine@easthartfordct.gov>, "Gentile, Richard" <RPGentile@easthartfordct.gov>, "Grew, Greg" <mggrew@easthartfordct.gov>, "Horan, Denise" <Dhoran@easthartfordct.gov>, "Leclerc, Marcia" <MLeclerc@easthartfordct.gov>, "O'Connell, Michael" <Moconnell@easthartfordct.gov>, "Perez, William" <Wperez@easthartfordct.gov>, "Rosa, Kenneth" <Krosa@easthartfordct.gov>, "Sansom, Scott" <SSansom@easthartfordct.gov>, "Stokes, Gloria" <Gstokes@easthartfordct.gov>, "Thurnauer, Beau" <BThurnauer@easthartfordct.gov>, "Uhrig, Jim" <Juhrig@easthartfordct.gov>
Subject: 2014 Masonicare Quality of Life Walk


Good morning all.

Attached please find the Outdoor Amusement Permit Application, Fee Waiver Request, and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, February 13, 2014. Thank you.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: February 28, 2014
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: APPOINTMENTS- Boards and Commissions

The following are recommendations to fill vacancies on Boards or Commissions:

APPOINTMENTS:

EMERGENCY MEDICAL SERVICES

R Marylee Hickey 119 Fitzgerald Drive Term: 12/15

PUBLIC BUILDING COMMISSION

R Marylee Hickey 119 Fitzgerald Drive Term: 12/18

Please place this item on the Town Council Agenda for the March 4, 2014 meeting.

Thank You.

EAST HARTFORD REPUBLICAN TOWN COMMITTEE

505 Burnside Ave (C14), East Hartford CT 06108

860/983-4104

email: jackwjacobs@sbcglobal.net

Mayor Marcia Leclerc
740 Main Street
East Hartford, CT 06108

January 26, 2014

Dear Mayor Leclerc,

At our January meeting the East Hartford Republican Town Committee approved the following people to fill the expiring minority seats and vacancies on the following Boards and Commissions:

BEAUTIFICATION COMMISSION:

Patricia M. Perron of 64 Oxford Drive 06118 (860-568-1931)

Elaine Dube of 80 Salem Road 06118 (860-569-3668)

BOARD OF ASSESSMENT APPEALS:

Travis Simpson of 119 Naubuc Avenue 06118 (860-966-9824)

BUILDING BOARD OF APPEALS:

Robert J. Damaschi of 11 Hartz Lane.06118 (860-568-6327)

COMMISSION ON SERVICES TO PEOPLE WITH DISABILITIES:

Peter Gero of 132 Sandra Drive 06118 (860-869-9331)

Bernard Corona of 27 Winding Lane 06118 (860-568-3103)

ECONOMIC DEVELOPMENT COMMISSION:

Frank Collins, Jr or 64 Phillips Farm Road 06118 (860-569-3497)

EMERGENCY MEDICAL SERVICES:

Marylee Hickey of 119 Fitzgerald Drive 06118 (860-569-0585; 860-569-0803)

PUBLIC BUILDING COMMISSION:

Marylee Hickey of 119 Fitzgerald Drive 06118 (860-569-0585; 860-569-0803)

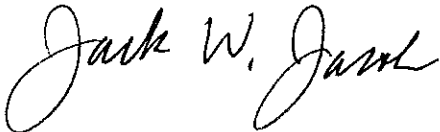
ZONING BOARD OF APPEALS:

Timothy M. Siggia of 145 Arbutus Street 06108 (860-289-1679)

INSURANCE COMMISSION:

Melodie D. Wilson of 272 Goodwin Street 06108 (860-291-9172)

Sincerely,

A handwritten signature in cursive script that reads "Jack W. Jacobs". The signature is written in black ink and is positioned above the printed name.

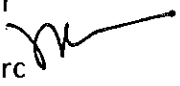
Jack W. Jacobs

EHRTC Chair

cc: Robert Pasek
Esther Clarke
Pat Harmon
Mary Mourey



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: February 28, 2014
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RE-APPOINTMENTS- Boards and Commissions Corrections

The following Boards and Commissions expiration dates need to be revised to reflect the correct dates below. The dates that were in the original memo and accepted by the council on February 18th were sent with errors.

COMMISSION ON SERVICES FOR PERSONS WITH DISABILITIES

D	Marie Beaulier	41 Applegate Lane, #203 06118	12/15
R	Peter Gero	132 Sandra Drive 06118	12/15
D	Michael Brinius	60 Rentschler Street 06118	12/15
R	Bernard Corona	27 Winding Lane 06118	12/15
D	Iris M. Martin	21 Silver Lane, B-1 06118	12/15

Thank you.

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

Robert J. Pesek

2014 FEB 28 860 291-3808

TOWN FAX (860) 291-7389
TOWN CLERK
EAST HARTFORD

DATE: February 28, 2014

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: **Tuesday, March 4, 2014 7:00 p.m. Town Council Majority Office**

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, March 4, 2014

7:00 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the tax appeal of United Technologies Corporation v Town of East Hartford, Docket No. CV-12-6015702-S, regarding 400 Main Street.

cc: Mayor Leclerc
Scott Chadwick, Corporation Counsel